

**VILLAGE OF RED HOOK  
REGULAR BOARD MEETING  
DECEMBER 3, 2007**

Present: Mayor Cohen, Trustee Gilfeather, Trustee Blundell, Trustee Trapp, Trustee Kovalchik.

Mayor Cohen opened the meeting at 7: 30 with the Pledge of Allegiance.

Trustee Gilfeather made a motion to accept the minutes from November 13, 2007, Trustee Kovalchik seconded. All were in favor.

**TREASURER'R REPORT**

Mayor Cohen read the Treasurer's Report for the month of December: Balances are as follows: General \$ 149,835.45, Water \$ 58,487.69, T \* A \$623.70, Resource Recovery \$ 2,791.98, Village Green \$ 2,168.58. Bills to be paid: General \$ 37,814.93, Water \$ 4,253.48, T & A \$ 1,720.41, Resource Recovery \$ 10,876.93. Trustee Gilfeather made a motion to accept this report, Trustee Kovalchik seconded. All were in favor.

**POLICE**

Mayor Cohen read the police report for the month of November: 63 registered complaints, 119 uniform traffic tickets, 38 parking tickets, 12 accidents investigated, and 4 arrests made, 3513 miles patrolled.

**VILLAGE GREEN**

Trustee Kovalchik read the Village Green report for the month of November:

1. The Village Green Committee and Volunteers planted thirteen (13) trees in the Village and ten (10) trees in the Town on November 3, 2007.
2. There was no committee meetings for the month of November.
3. A meeting has been scheduled for December 8, 2007 with Mayor Cohen, Trustee Liason Brent Kovalchik, Brenda Cagle and Evelyn Krueger to discuss the State of New York Department of Transportation Annual Landscape Development Contract and Plan of October 5, 2007.
4. The following trees have been designated for removal:
  - one at Memorial Park
  - two in front of the Lutheran Church on South Broadway
  - one at 57 Fraleigh Street

5. It has been determined that trees to be removed in the General Business District, to make room for the NYSDOT planting, shall have their stumps ground as opposed to their roots removed. Further stump removal, if necessary, may take place at the time of spring planting.

#### **TASK FORCE**

Trustee Kovalchik read the Task Force report for the month of November: Also, A Pattern Book is available in the Clerk's office for review. .

1. The following is a list of the Red Hook Town Board Meetings and Workshops scheduled to review the ITF's Zoning Recommendations.

Your attendance is welcome at all workshops and will be held at the Red Hook Town Hall. Discussions and review will focus on the Agricultural Business District and Affordable/Workforce Housing.

- Monday, December 10 (7:30 pm)
  - Tuesday, December 11 (7:30 pm)
  - Tuesday, December 18 (7:30 pm)
  - Thursday, December 20 (7:30 pm)
2. It has been requested that the Village of Red Hook appoint new active members to the Task Force. These new members, according to resolution, are to be from the Village Planning Board and Village Zoning Board of Appeals.
  3. A letter and a copy of the "Centers and Greenspaces Plan" was sent to Paul Gunther, President of the Institute of Classical Architecture and Classical America to initiate discussions and assistance in preparing a pattern book of houses to accompany zoning language for the Village Traditional Neighborhood District. A copy of "A Pattern Book for Neighborly Houses" prepared by ICA and CA with Habitat for Humanity is in the Village offices for review.
  4. Preparation of a grant application for the Shared Municipal Services Inventive grant is currently being prepared and is due on December 14, 2007. This is a three entity grant being jointly applied for by the Village of Red Hook, Town of Ted Hook and Dutchess County Water and Waste Water Authority. Funding is being requested for an engineering report, environmental assessment review, legal fees and additional grant applications pertaining to the proposed Central Sewer System project. A resolution form all entities are required for this grant application.

**HIGHWAY**

Trustee Kovalchik read the highway report for the month of November:

1. The following repairs have been completed as of November 30, 2007:
  - a. Fraleigh Street between South Broadway and Church Street  
patch pot holes
  - b. Firehouse Lane – Knollwood Commons  
water hook-up and road repair
  - c. Graves Street  
existing drywell has been covered up and road patched
  - d. South Broadway north of Fraleigh Street  
sidewalk repair and replacement
2. Leaf and Brush Pick-Up will continue as weather permits.
3. Request from Dan Streib, Highway Superintendent, to add either another full time employee, or seasonal part-time employee (16 week term) to Highway Department staff.
4. Red Hook Commons – Morgan’s Way – snow removal can not be provided until paving (topping) is complete. The potential for equipment damage is too great due to raised drywell grates, etc. (not flush with road surface).

5. Proceeds from scrap metal recycling program:  
Total Collected..... \$ 1,697.75  
Balance..... \$ 737.77

6. Firehouse Plaza Curb – Estimates received and presented at November 13, 2007 Board of Trustees meeting:

<b>Vosburgh (10-31-07)</b>	<b>Coon (09-20-07)</b>
\$3,200.00 (does not include concrete work)	\$11,700.00

- Cost may be incurred by owner as per conditions of Planning Board Approval of August 27, 1985 and February 19, 1990 (refer to Planning Board Minutes submitted to Village Trustees on November 13, 2007)

7. A letter was received from the State of New York Department of Transportation, of October 24, 2007, requesting the Village of Red Hook to revise the current two hour parking restriction on West Market Street. This is to install a “no-parking zone” at the location of 81-85 West Market Street (State Route 199) – refer to DOT letter of 09/29/07, Village letter of 09/23/07; Village letter of 07/03/07 and Public Hearing Minutes of May 2, 2005 and Village Board of Trustees meeting of June 6, 2005 (page 4).

#### **WATER**

Trustee Gilfeather read the water report for the month of November: 2 bacteria samples were taken and sent to lab, water tap completed for Knollwood Commons, Average daily usage for the month 255,900. Trustee Gilfeather made note of a letter dated November 21, 2007 from Dutchess County Department of Health in regards to the Village Water Supply. Also such noted a mention of an auto-dialer is not in service. Mayor Cohen will meet with Bucky Coon for review

Trustee Blundell questioned the highway department and their need for additional help. Trustee Kovalchik stated that part time help it all that is needed, but on a continuous basis. Trustee Blundell also would like to thank the highway department for all of their help during the recent open house. Trustee Kovalchik mentioned that proceeds for all scrap metal are monitored by Clerk Cole. Trustee Blundell noted # 5 in letter from DCBOH. Mayor Cohen stated that all contractors will be for engineering and testing fees for water, also at the north side of Abraham’s Park is the best site for new wells. # 8 noted operator of water system must be up to date on all training. Clerk Cole will notify Mr. Coon of this training.

#### **RESOURCE RECOVERY**

Trustee Blundell read report for month of November: commingle 5.22 T @ 162.50, newspaper 10.43 T @ 108.73, garbage 27.91 T @ 2391.73. More plastics are available for recycling which will be noted in the next newsletter.

#### **CELEBRATIONS**

Trustee Blundell stated that Winterfest 2007 was a great success.

Clerk Cole mentioned that Winthrop Aldrich (Deputy Commissioner for Historic Preservation) from NYS Office of Park, Recreation and Historic Preservation and stated that he is speechless with admiration on the Village Hall Renovations.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of November: 2 building permits, 8 certificates of occupancy, 2 certificates of compliance, 2 municipal searches, 11 inspections. \$ 1215.00 was collected in fees. A draft fee increase was submitted. There will be a public hearing on January 7<sup>th</sup>, 2008 at 7:00 PM to discuss this increase. Trustee Trapp met with Sam Harkins and the revisions of the zoning map changes. These revisions must be approved. A type I SEQRA action must be first and then a negative declaration.

Trustee Trapp would like the Village to be a part of a fund raiser called Hugs from Home – this organization brings goods together for troops overseas. Victor Bohoriam will send the information necessary to start this fund raiser. A blurb will be in the next news letter.

No Parking West Market Street – 81-85 West Market Street – Trustee Gilfeather made a motion to reissue a resolution to install no parking signs at 81-85 West Market – 25 ft. east and 100 ft. west of this address. Village Attorney Jeff Martin will reissue this resolution. Trustee Trapp seconded. All were in favor.

## **RESOLUTIONS**

Resolution: December 3, 2007 – Contribution from Red Hook Fire Department for Village of Red Hook Personnel – a copy of which in on file. – For Village secretary Lara Hart to perform shared services at the Red Hook Fire Co. – these hourly wages will be deducted from the quarterly payments. A letter was submitted from Fire Chief Arvine Coon indicating that Ms. Hart's services are no longer needed at this time. Trustee Gilfeather made this in the form of a motion. Trustee Blundell seconded. All were in favor.

Resolution: December 3, 2007 – Resolution for Intermunicipal Agreement for Sharing Certain Municipal Services – authorizing the approval of an intermunicipal agreement in an attempt to obtain certain grants for the improvement of certain services located within the Village of Red Hook. This resolution is combined in addition to a resolution written by Dick Wambach. Jeff Martin will review and combine resolutions into one and also adopted by the Town. Trustee Gilfeather seconded. All were in favor. A copy of this resolution is on file.

Resolution: December 3, 2007 – Creation of full-time Clerk and part-time Treasurer for the Village of Red Hook – Accountant Henry Webster will be involved in this hiring process. Trustee Gilfeather made this in the form of a motion. Trustee Kovalchik seconded. All were in favor.

Due to the current cleaning service not having any insurance the Village Board requested estimates from other services that can provide the proper insurance. 1. Gail's Country Cleaning for \$100.00, 2. Pollard's Cleaning Service \$ 215.00. Trustee Blundell was approached by a Village resident who in interested in the job. If there is no insurance the cleaning of the Village Hall will be awarded to Gail's Cleaning.

Mayor Cohen congratulated Jeff Martin on his recent election win for Town Justice. Also Mayor Cohen thanked the Town of Red Hook and the Red Hook Fire Co. for the use of their facilities during the Village renovations.

Trustee Blundell has composed a letter along with County Legislator David Seymour to Warex Oil Co. due to sightings of overweight oil trucks on residential Village streets.

The Village Hall will be closed December 24<sup>th</sup> and 25<sup>th</sup>, and December 31<sup>st</sup> and January 1<sup>st</sup>.

Harold Fell requested for the WWI plaque needs to be cleaned. Mayor Cohen will see to it that this plaque is cleaned. Also, Harold read that all Village streets are 36' wide. Trustee Kovalchik stated that this information was incorrect and the width of Village streets varies. Harold will inform the board where he found this information.

Trustee Trapp thanked Trustee Blundell for a successful Winterfest.

Claire McArther stated how beautiful she felt the new Village Hall was and questioned the board on the availability of the use of the court room for activities.

Trustee Gilfeather made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.

Trustee Gilfeather made a motion to adjourn at 8:30 pm. Trustee Kovalchik seconded. All were in favor.

Submitted by

Cynthia Cole, Clerk/Treasurer