

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
October 1, 2007
7:30 pm**

Present: Mayor Cohen, Trustee Gilfeather, Trustee Blundell, Trustee Trapp, Trustee Kavalchik
Village Attorney Jeffrey Martin

Mayor Cohen opened the meeting at 7:30 pm with the Pledge of Allegiance

NO TREASURER'S REPORT TO BE READ

Mayor Cohen asked for approval of last months minutes (September 17, 2007).
Trustee Gilfeather so moved. Trustee Blundell seconded. All in favor.

POLICE

Mayor Cohen read the Police report for the month of September: 85 registered complaints, 75 uniform traffic tickets, 6 parking tickets, 5 accidents investigated, 11 arrests – mileage unavailable.

HIGHWAY

Trustee Kovalchik read the highway report for the month of September:

**MONTHLY REPORT
September, 2007**

1. Micro-sealing on Prince Street from South Broadway to Phillips Street was completed on September 21, 2007. Minor patches were reviewed and will be repaired October 1, 2007. Total cost was \$12,452.16, of which all will be paid by the Ne York State Department of Transportation CHIPS Capital Reimbursement Program.
2. Storm water drainage concerns were reported to the Village Highway Department on Fisk Street. The Village will provide a catch basin and installation will be provided by the Northern Dutchess Christian School.
3. Work is progressing at all three Red Hook Central Schools on the joint Village of Red Hook/Red Hook Central School District project to customize trash receptacles for upcoming community festivals.

*commented that this project is estimited to take 6 months to complete.

4. Brush hogging is required on the twelve acre well field site. Estimated cost to clear brush is \$300.00. (It is anticipated that cost will come from the Water Department Budget).

5. A flyer has been included in the Red Hook Village Water Bill Newsletter informing residents that scrap metal will be collected by the Village Highway Department. Proceeds from the sale of scrap metal will be used to purchase and upgrade Highway and Resource Recovery Department equipment and tools.
6. A recommendation for consideration to the Village Trustees that a separate budget line be established to contain revenue and expenses generated by the sale of scrap metal. The budget line will be used as a supplemental account and is not intended to provide the only revenue for Highway Department tools and equipment.
7. The following estimates have been requested from contactors:
 - catch basins, swales (refer to Highway Department July, 2007 Report)
 - raise curb in front of Firehouse Plaza
 - sidewalk repair on South Broadway at north side of Fraleigh Street intersection
(*commented that we have already received an estimate)
 - ADA curbcuts and crosswalks as prepared by Day Engineering
 - leader to drywell connection and installation on the north side of the new Village Building addition
8. Work continues on the Capital Improvement Plan by the Village Highway and Water Departments. The purpose of this plan is to prioritize and coordinate water line repairs with street/road repairs. Gorman Construction has offered to survey Village streets using a computer rating system that will assess the condition of each street and determine the remaining life of existing paving. A printed report will follow providing the condition of each street and project a repair schedule. This service will be conducted in mid-October at no cost to the Village of Red Hook.
9. An estimate from Dutchess Signs has been submitted for a flagpole to be located at the north/west entrance of the Village Building. Installation will be coordinated with any drainage repairs. Cost is as follows:

Stock Sign Product - ECS – 25' Flag Pole and Installation	\$ 975.00
(estimate attached)	

Trustee Blundell asked if we were changing the existing flagpole?

Trustee Kovalchik said no – new taller pole being installed – that the American flag is to be highest.

Trustee Kovalchik read the Inter-Municipal Task Force Report (copy on file).

Mayor Cohen asked about street repairs - asked if Dan met with foreman?

Trustee Kovalchik said yes.

Referred to ones spray painted yellow – Mayor Cohen concerned about mess at curbing.

Trustee Kovalchik said that Dan said it would wear off eventually.

Mayor Cohen asked about lack of overlapping on edge? Has anything been done?

David asked about Gorman – said that when he spoke with the guy from Gorman that there was something they could do.

Trustee Kovalchik replied he will ask Dan and advise at later date.

Trustee Trapp stated that one thing that him and Dan Wheeler spoke about was areas like that wherein it would be a problem that snow plows catch edges?

Mayor Cohen said pictures were taken of problematic spots –

Trustee Kovalchik stated where the transition is to existing roads where paving is - is about a half inch thick. Dan Wheeler was concerned.

We need those answers.

Trustee Blundell asked about the flagpole – flags on front and flags on back?

Why is this a highway department issue?

Mayor Cohen stated Village budget – but highway guys could put it up.

Mayor Cohen spoke of Resolution for planting too close to sidewalks.

Trustee Kovalchik did bring up to Brenda Cagle for general business concern about trees. Concerned with roots bringing up the sidewalks. Asked if the landscape architect involved could get a deep root.

Jack Gilfeather said that with new software package all codes should be definitive.

Trustee Blundell asked if paving was done.

Mayor Cohen stated no – still a patch to be done on Fraleigh Street

Trustee Kovalchik said it should start this week and the patch would be 200 feet.

Mayor Cohen stated that we have to buy the material from the Town

We have an estimate of \$2,000.00 – just material – Town won't charge for labor.

Reason for delay – Town will get to it at their earliest convenience.

State has landscape architect for general business district tree proposal.

Brenda will look into deep root trees to prevent sidewalk raise as result of trees.

Trustee Kovalchik asked about ADA Curb Cuts - if anything was approved
Mayor Cohen state no
Trustee Kovalchik referenced one from May 26, 2005 –

Mayor asked if that was when they granted us \$9900 for sidewalk repairs –
Trustee Kovalchik stated yes -
Mayor Cohen said we need to see if that money is still available –
If still good – we could use that for curb cuts – that is what it was designed for.

WATER:

Trustee Gilfeather read the water report. 2 Bacteria samples were taken and sent to lab.
Met with Central Hudson to mark out water lines for pole replacements. Made repairs to service lines for Ralph Keeler and David Bornstein.
Average Daily Usage: 282,033 gallons (06-271,400; 05-292,000; - 04-249,467; 03-243.633)

RESOURCE RECOVERY:

Trustee Blundell read Red Hook Resource Recovery Data/Report.
With Hardscrabble day we put out special recycling bins to see get garbage load lower and increase recycling – recycling was the same: coming at 5.15 tons and garbage at 28.44 tons
Even with that kind of crown no noticeable change in numbers.
UCRRA Cost for month - \$2,631.86
Tag Sale – averages \$6,200 month in sales

Letter was received from Dutchess County Legislator, David Seymour, about hazardous and electronic waste day for the public on October 6th & November 3rd.

Advised of the upcoming Celebrations:

1. Red Hook Halloween – October 28th. 1-5pm. Village Center to be used. For children 5th grade and under. Trick-or-Treaters – parade/stroll 2:00-2:30 – then to Firehouse for puppet presentation, pumpkin painting, cider, donuts, hayrides from firehouse to Thompson/Fisk Street area – turn around at VFW. Mayor Cohen asked if coincides with Fire Prevention Week.

Asking for resolution for use of village parking lot for staging parade. Route would be Prince Street to Church Street to West Market to Rt. 9 and back to the Village Lot.
costume/walk 2:00-2:30
Expense would be approximately \$550.00

Asking for Resolution for Village to authorize events of Red Hook Halloween and Winter Festival Events. This will bring people into the Village Center and entertain our residents.
Asking for police coverage to block road – Expense \$550.00

Mayor Cohen asked what we would be buying with those funds. Trustee Blundell stated donuts, cider and signage to advertise.

Trustee Trapp asked if police coverage would be only existing officer on duty that day – Mayor Cohen said no – need to have more than one officer . Officers should be placed at side streets. We could use 3-4 officers.

Motion made by Trustee Kovalchik
Seconded by Trustee Gilfeather
All in Favor
Motion Approved

2. Winter Festival to be held on December 2nd.

Last year at Memorial Park tree lighting ceremony - Central Hudson donated labor and so forth – they put boxes in – what we need is a connection line that now sits above ground. Is this something our highway guys can do? Mayor Cohen said we can look into that, but the marker needs to be moved because someone tripped over it last year.

New concept – tree lights – highway to help with lights. Lighting existing standing trees on sidewalks. Asking for bucket truck to hang lights. Asked for Board's opinion to use white lights on all trees - suggested that Chamber fund this project. Trustee Blundell asked if we need a motion for labor force to hang lights.

Trustee Blundell asked about ownership of Stage at Abraham's Park. Mayor Cohen feels it should be Village property and that we get proper insurance rather than a rider every time we need it

TRUSTEE REPORT (Planning & Zoning):

Trustee Trapp read report. 5 Building Permits Issued; 3 Certificates of Occupancy Issued; 3 Certificates of Compliance Issued; 0 Municipal Searches; 3 Orders to Remedy; 0 Appearance Tickets; 17 Inspections; Read Planning Board Actions. Report on File.

Trustee Trapp gave out a handout and read aloud the “Village of Red Hook Planning and Zoning Addendum”. Handout on File.

With regard to Fee Changes it was suggested to discuss at next months meeting and if agreed upon, we will set a public hearing.

Tattoo Parlor was brought up. Trustee Trapp said tenant was going to apply for a sign, but has not at this point.

Mayor Cohen discussed last’s month meeting of senior housing water rates of \$45.00 per apartment. Asked for Motion approve – so moved by Trustee Gilfeather. Trustee Kovalchik if Sewage Rates? Mayor Cohen said No – just simple rates. We will later negotiate sewage rates. Seconded by Trustee Kovalchik – All in Favor. Motion Approved.

Attorney will review and advise on setting sewage rates. We have to make sure that By-Laws protect the Village. Trustee Blundell asked if \$45.00 covers per unit – Mayor Cohen said yes.

ANDERSON COMMONS:

Mayor Cohen asked if everyone got a copy of letter on Anderson Commons from Village Attorney.

Trustee Kovalchik spoke about asking Dutchess County Water & Wastewater authority what would happen in case of a default for the sewer corporation. Suggested we make a motion to approve a transportation district. Do we coordinate with County so Village does not become liable in event of default. The Village does not have experience in maintaining or operating sewer system.

Taxing districts versus Transportation Corporations were briefly discussed. Could County assume responsibility in case of default?

Mayor Cohen suggested it was given to the attorney for review. Put off until next meeting in November. Would like to have Scott Volkman and Bridget Barkley present.

Mayor Cohen stated that number 3 (LOSAP) on Agenda can be crossed off – was taken care of.

PANDA:

Mayor Cohen stated that last month \$3,145.00 was requested by PANDA from the Village of Red Hook. Asked for Boards opinion.

Trustee Blundell asked if any restitution paid?

Panda Board spokesperson Steve Block relied no.

Mayor Cohen said that would go on in the courts for months to come.

Trustee Kovalchik commented on PANDA being an important service and although the Village may have a tight budget, he was impressed with credentials of the PANDA Board.

Trustee Blundell expressed concerns for Village budget and what was left for PANDA.

Mayor Cohen commented on request for next year's amount - \$10,929.00 – if \$3,145.00 – Being our year does not start until June, it gives us time to approve or disapprove. Feels we are in a position where we have to do this – but Board's ultimate decision.

Mayor Cohen stated if no improvement – won't budget next year. Trustee Gilfeather agreed.

Mayor Cohen commented on the new PANDA board members and how they want to move forward and the new location in Tivoli, which is great.

Mayor Cohen asked if restitution was paid would the Village of Red Hook be reimbursed. Steve Block said yes. Restitution would be paid to PANDA and PANDA would then reimburse the municipalities.

Mayor Cohen asked if PANDA receives restitution the Village of Red Hook would be reimbursed the \$3,145.00. Steve Block replied yes.

Village Attorney Jeffrey Martin spoke to make resolution that the restitution is contingent upon vote. Jeffrey could prepare resolution.

Trustee Trapp stated PANDA was a good thing and money well spent.

Trustee Gilfeather made a Motion to approve
Seconded by Trustee Kovalchik
All in favor

George Beekman spoke at this time to state he was not happy with Board's decision.
He feels that we do not need to fund PANDA.
Trustee Gilfeather stated that by Law we have to have public access television.
Steve Block spoke indicating that there will be improvement for better quality and production with PANDA.

POLICE COMPUTERS:

Jared indicated we received a new quote of \$7,880.72.

Trustee Trapp spoke indicating his comment made to Police was that original quote was \$11,000-\$12,000 – making it approximately \$7,000 over original number was not acceptable and that quote had to come down to \$2,000-3,000 over number.

Lara Hart stated that the \$5,000.00 grant approval still under review with DCJS.

Trustee Trapp said Laptop was important and needed.

Jared spoke that the total of 5 computers would be needed.

Salesman from PCA – indicated that cleaning machines (old computers) from Town was not acceptable and could not be done.

Mayor Cohen indicated the need to clarify Grant. This shall be discussed at next meeting.

PANDA:

Mayor Cohen spoke on Time Warner Agreement which Steve will negotiate with them.
Mayor Cohen read aloud Village and Town shall negotiate together. Buske Group would negotiate at a rate of \$125.00-\$175.00 per hour – “being paid no more than \$3,125.00 for services rendered; which sum shall be included in the existing \$6,350.00 Buske Contract and shall replace the cost of non-site meetings, as proposed in the Buske Contract which are no longer necessary”.

Mayor Cohen suggested that it be contingent upon review of our Attorney.

Attorney Martin indicated it was reviewed and that he has dictated a letter.

POLICE CONTRACT:

Mayor Cohen indicated although we have not received final comment with language change from Attorney David Wise – that we approve police contract.

Motion to move forward made by Trustee Kovalchik
Seconded by Trustee Kovalchik
All in Favor

HIGHWAY CONTRACT:

Mayor Cohen asked if everyone has reviewed and if everyone agrees.

So moved by Trustee Kovalchik
Seconded by Trustee Gilfeather
All in Favor

GENERATOR MAINTENANCE:

Mayor Cohen advised to hold off because of whistling – when it is off it whistles.
Waiting to be looked over/fixed – more information

WATER ALARM:

Unable to locate another company – put off until November.

COMMUNITY BLOCK GRANT:

Mayor Cohen asked for motion to move forward

So moved by Trustee Gilfeather
Seconded by Trustee Blundell
All in Favor

No Executive Session

Mayor Cohen made a motion to pay bills after audit.
Motion made by Trustee Gilfeather
Seconded by Trustee Trapp
All in Favor

Trustee Blundell asked if a workshop could be formed with regard to the spreadsheets
Cindi prepares, to get system more understood.
Mayor Cohen said yes and that could be arranged with Cindi.

Linda Keeling spoke at this time to inquire about Block Grant and what it was for. Mayor Cohen explained it would be used for structure repairs and water system. We would be applying for the maximum of \$150,000.00. It was a very successful grant.
Linda asked about sidewalks and if they can be reviewed by Planning Board.
Mayor Cohen replied can be, but stated that with sidewalks it becomes a maintenance issue and then a part of the highway department. The issue we have right now with sidewalks is the trees.

Trustee Kovalchik spoke about sidewalks and curbcuts.

Linda spoke on the Tattoo Parlor on West Market Street and the empty restaurant. She asked if they need economical help to move progress forward.

Trustee Blundell made a motion to adjourn meeting
Seconded by Trustee Gilfeather
All in Favor

Submitted by
Lara Hart
Secretary